

HUMAN RESOURCES

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TO: Faculty and Staff

FROM: Carla Major
Chief Human Resources Officer Appointing Authority

DATE: May 01, 2026

RE: Delgado Policy Acknowledgement Form – Annual Policy Distribution 2026

My signature below acknowledges receipt and review of the following (*click on each link to review*):

[Policy 6.003 Leave For Unclassified Employees](#)

[Policy 6.018 Outside Employment of LCTCS Employees](#)

Please see attached forms and complete the one that corresponds to your employment status. All Full-time employees must complete these forms. (Part-time employees do not).

Note: Outside employment means outside of Delgado even if within the LCTC system.

[LCTCS Policy 6.025 Code of Conduct and Conflict of Interest](#)

[LCTCS Policy 6.030 Drug Free Workplace](#)

[LCTCS Policy 6.042 Social Media Use](#)

[Delgado Information Technology Security Policy](#)

[LCTCS Policy 6.023 Americans with Disabilities](#)

[Delgado Policy Bloodborne Pathogens: Exposure Control Plan](#)

In accordance with LCTCS Policy 6.025, LCTC System employees shall adhere to all federal, state, and municipal laws and ordinances, all College and System policies and procedures, as well as other guidelines and rules of all regulating agencies or entities having jurisdiction over College activities. View the Delgado Employee Handbook here: [Delgado Employee Handbook](#); all College Policies here: [Delgado Policies](#); and all LCTC System Policies here: [LCTCS Policies](#).

Signature

Date

Printed Name

Department